Eagle Strategies LLC

Client Document Checklist

Use this document checklist as a guide to gather all necessary documents when working on a Financial Plan.

Personal Financial Statements	Obtained
Checking and Savings Accounts	☐
CD and Money Market Accounts	☐
Brokerage Accounts	☐
IRA / Roth IRA Accounts	☐
Social Security Benefit Statement	☐
Annuity Statement	☐
Other	☐

Short- and Long-Term Liability Documents	Obtained
Credit Card Statements	☐
Mortgage Statement	☐
Line of Credit	☐
Loans (Student, Car, Personal, etc.)	☐
Other	☐

Employment Documents	Obtained
Pay Stub	☐
Employee Benefits	☐
Group Insurance (Life, Disability, AD&D, etc.)	☐
Qualified Retirement Accounts (401K, 403B, Profit Sharing, 457B, etc.)	☐
Pension Plan	☐
Stock Option Plan	☐
Deferred Compensation Plan	☐
Other	☐

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Insurance Documents	Obtained
Life Insurance	☐
Auto Insurance	☐
Health Insurance	☐
Disability Insurance	☐
Long Term Care Insurance	☐
Homeowners Insurance	☐
Umbrella / Excess Liability	☐
Other	☐

Tax and Legal Documents	Obtained
Tax Returns	☐
Wills	☐
Trust Documents	☐
Power of Attorney	☐
Medical Directives	☐
Other	☐

Business Documents	Obtained
Buy – Sell Agreements	☐
Succession Planning	☐
Partnership Agreement	☐
Other	☐

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